Reporting Requirements

California COVID-19 Vaccination Program

Report Doses Administered

Reporting is critical for the state to optimize allocations statewide. COVID-19 vaccination providers must document vaccine administration in their medical record systems within 24 hours of administration and report administration data daily. Vaccinators who agree to participate in the third-party administrator's (Blue Shield) provider network must use My Turn (or an EHR system that is connected to My Turn) to report doses administered to the California Immunization Registry (CAIR). (Enrollment in CAIR is a separate enrollment. Providers will need to provide the assigned IIS ID during the provider enrollment process to use My Turn.)

Refer to **Reporting Doses Administered** for instructions.

Report Doses on Hand to VaccineFinder

All COVID-19 vaccination providers must report COVID-19 vaccine inventory daily into VaccineFinder. The organization identified during enrollment may choose to report inventory for all affiliated provider locations, or the organization may choose to push reporting responsibility down to the provider locations. Inventory will be reported directly to VaccineFinder's **COVID Locating Health** provider portal.

The VaccineFinder platform helps the public find providers who offer select vaccines in communities across the United States. All information on Vaccine Finder is updated by participating vaccine providers. Initially providers will report their inventory to the platform. Once there is enough supply, providers may choose to make their location visible on VaccineFinder.

Refer to **Reporting Inventory to VaccineFinder** for detailed instructions on account setup and reporting, as well as links to a training video and other resources. Common provider issues and resolutions can be found in **VaccineFinder Updates**.

Report Doses Wasted, Spoiled, and Expired

Providers must report COVID-19 vaccines and diluents that were spoiled, expired, or wasted, and comply with federal instruction regarding disposal of COVID-19 vaccines and diluents. Report non-viable doses using the myCAvax provider system. (Click Vaccine Inventory in myCAvax to report wastage.)

For Pfizer vaccine: Can't draw a sixth dose? Report the sixth dose as waste with a Waste Reason of "Other."

Do not return nonviable (spoiled, expired, or wasted) vaccines to the manufacturer or McKesson. For Pfizer and Moderna: Nonviable vaccines may be disposed of in Sharps containers following practice protocols.

Refer to **Reporting Doses Spoiled, Expired, or Wasted** for detailed instructions for reporting and disposal.

Report Temperature Excursions

COVID-19 vaccine products are temperature-sensitive and must be stored and handled correctly to ensure efficacy and maximize shelf life. Proper storage and handling practices are critical to minimize vaccine loss and the potential need for revaccination of patients.

Providers must comply with CDPH instructions for reporting temperature excursions. Complete the **Report Temperature Excursion Worksheet** to gather the information vaccine manufacturers will need to determine if affected vaccines are okay to use. Then contact the manufacturer and report the excursion and determination using myCAvax. (Click Vaccine Inventory in myCAvax to report excursions.)

Refer to **Reporting Temperatures Excursions** for detail instructions.

Report Vaccine Adverse Events

CDC and the U.S. Food and Drug Administration (FDA) are actively engaged in safety monitoring of COVID-19 vaccines. CDC has produced **a new job aid** to answer your questions. Vaccination providers can report adverse events following vaccination to VAERS at 800-822-7967 or **online**.

V-safe

V-safe is a smartphone-based tool that uses text messaging and web surveys to provide personalized health check-ins after COVID-19 vaccination. Through v-safe, your patients can quickly tell CDC if they have any side effects. Depending on their answers, someone from CDC may call to get more information. V-safe will also remind your patients to get their second COVID-19 vaccine dose if needed.

Please promote the **v-safe after vaccination health checker**. Include links in automated appointment reminders, hand out the **v-safe information sheet** to vaccine recipients, and encourage vaccine recipients to **register for v-safe**.